



## LICENSING ACT 2003 PREMISES LICENCE

Premises licence number	113702
Granted	26/11/2008
Latest version	Correction 07/05/2020

### Part 1 - Premises details

<b>Name and address of premises</b>
Velvet & Velvet Hotel 2 Canal Street, Manchester, M1 3HE
<b>Telephone number</b>
0161 236 9003

<b>Licensable activities authorised by the licence</b>
<ol style="list-style-type: none"> <li>The sale by retail of alcohol*.</li> <li>The provision of regulated entertainment, limited to: Live music; Recorded music; Performances of dance; Anything similar to live music, recorded music or the performance of dance.</li> <li>The provision of late night refreshment.</li> </ol> <p>* All references in this licence to "sale of alcohol" are to sale by retail.</p>

### The times the licence authorises the carrying out of licensable activities

<b>Sale by retail of alcohol</b>							
<b>Standard timings</b>							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1100	1100	1100	1100	1100	1100	1100
Finish	0200	0200	0200	0200	0200	0200	0200
The sale of alcohol is licensed for consumption both on and off the premises.							
<b>Seasonal variations and Non standard Timings:</b>							
Sale of alcohol to hotel residents and their bona fide guest: Start 0000 Finish 2400							
Pride Weekend: Trading to be extended until 0400 on the Friday, Saturday, Sunday and Monday.							
New Year: From the start time on New Year's Eve to the terminal hour for New Year's Day							

<b>Recorded music;</b>							
<b>Standard timings</b>							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	0000	0000	0000	0000	0000	0000	0000
Finish	2400	2400	2400	2400	2400	2400	2400
Licensed to take place indoors only.							
<b>Seasonal variations and Non standard Timings:</b>							
None							

**Live music; Performances of dance; Anything similar to live music, recorded music or the performance of dance;**

**Standard timings**

Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1100	1100	1100	1100	1100	1100	1100
Finish	0200	0200	0200	0200	0200	0200	0200

Licensed to take place indoors only.

**Seasonal variations and Non standard Timings:**

Pride Weekend: Trading to be extended until 0400 on the Friday, Saturday, Sunday and Monday.

New Year: From the start time on New Year's Eve to the terminal hour for New Year's Day

**Provision of late night refreshment**

**Standard timings**

Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	2300	2300	2300	2300	2300	2300	2300
Finish	0500	0500	0500	0500	0500	0500	0500

Licensed to take place indoors only.

**Seasonal variations and Non standard Timings:**

New Year: From the start time on New Year's Eve to the terminal hour for New Year's Day

**Hours premises are open to the public**

**Standard timings**

Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	0000	0000	0000	0000	0000	0000	0000
Finish	2400	2400	2400	2400	2400	2400	2400

**Seasonal variations and Non standard Timings:**

None

**Part 2**

**Details of premises licence holder**

**Name:** KRO Hotels Manchester M1 Ltd  
**Address:** 67 Shrewsbury Road, Prestwich, Manchester, M25 9GQ  
**Registered number:** 10811127

**Details of designated premises supervisor where the premises licence authorises for the supply of alcohol**

**Name:** Mr Steven Frodsham  
**Address:**  
**Personal Licence number:** 138329  
**Issuing Authority:** Manchester City Council

**Annex 1 – Mandatory conditions**

**Door Supervisors**

1. Only individuals licensed by the Security Industry Authority shall be used at the premises to undertake security activities, which include guarding against: -
  - (a) Unauthorised access or occupation (e.g. through door supervision),
  - (b) Outbreaks of disorder, or
  - (c) Damage,unless otherwise entitled by virtue of section 4 of the Private Security Industry Act 2001 to carry out such activities.

## Supply of alcohol

2. No supply of alcohol may be made under this premises licence:
  - (a) At a time when there is no designated premises supervisor in respect of the premises licence or,
  - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.
4.
  - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either –
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.
5.
  - (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price, which is less than the permitted price.
  - (2) For the purposes of the condition set out in (1) above–
    - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
    - (b) “permitted price” is the price found by applying the formula–
$$P = D + (D \times V)$$
where –
      - (i) P is the permitted price,
      - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
      - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
    - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
      - (i) the holder of the premises licence,
      - (ii) the designated premises supervisor (if any) in respect of such a licence, or
      - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
    - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
    - (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
  - (3) Where the permitted price given by paragraph (2)(b) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
  - (4)
    - (a) Sub-paragraph (4)(b) applies where the permitted price given by paragraph (2)(b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

- (b) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
6. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
7. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
8. The responsible person must ensure that –
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold the customer is made aware that these measures are available.

For the purposes of conditions 6, 7 and 8 above, a responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

## Annex 2 – Conditions consistent with the operating schedule

1. All staff and management shall be provided with adequate and suitable training to enable them to deal with incidents of disorder within the premises.
2. An appropriate number of SIA registered door staff shall be employed at the premises.
3. The management shall conduct an ongoing risk assessment in relation to the security at the premises and if necessary an effective search policy of the premises and or patrons shall be implemented to prevent drugs or offensive weapons being brought onto the premises.
4. Known offenders or drug dealers will not be permitted on the licensed premises. Information regarding known offenders/drug dealers will be shared with other licensed premises within the area.
5. Any person found using drugs will be removed from the premises. Any person found to be dealing drugs will be detained and the police informed immediately. Drugs seized will be handed over to the police.
6. A safety plan shall be implemented that shall include fire, electrical safety and maintenance inspections.
7. Firefighting equipment shall be maintained and serviced.
8. The licence holder will liaise with Greater Manchester Fire Service and other Responsible Authorities with regards to public safety, the prevention of public nuisance and the prevention of crime and disorder within the premises and act on any recommendation promptly.
9. The premises will have valid and appropriate public liability insurance.
10. All external bottle banks shall be kept secure.
11. The management and staff will ensure that glasses are collected regularly. Staff will make regular inspections for broken glass and any broken glass found will be cleared away immediately by staff.
12. Notices providing taxi firm numbers will be displayed near the exits of the premises. Only taxi companies using ring back facilities shall be provided.
13. An adequate number of litter bins shall be provided and emptied on a regular basis.
14. Litter should be removed from outside the premises at regular intervals.
15. Refuse shall be regularly removed from the premises in a manner so as not to cause unreasonable disturbance to local residents.
16. Sufficient extraction and ventilation systems shall be installed and maintained at the premises. Any extraction and ventilation systems operating from the premises must not produce noise so as to unreasonably disturb local residents.
17. Staff will ensure customers do not congregate outside the premises.
18. No external speakers shall be operated from the premises.
19. Staff shall avoid the emptying of bins into skips, especially if they contain glass, either late at night or early in the morning.
20. No person under the age of 18 shall be permitted on the premises at any time the premises is open to the public.
21. Staff will be provided with comprehensive, ongoing training to make them aware of all legislation relevant to their employment.
22. Vermin proof bags shall be used at the premises.

### Annex 3 – Conditions attached after hearing by the licensing authority

1. All staff should be trained with regards to the Challenge 21 policy and forms of acceptable ID. Staff should also be trained to look out for and take action to prevent proxy sales taking place. This training should be recorded in writing. Training should be repeated on regular basis and details of repeat training should also be recorded in writing.
2. The premises should display appropriate signage indicating that it is an offence to buy alcohol for a person who is under 18 and for a person under the age of 18 to buy or attempt to buy alcohol.
3. The applicant mentions that all staff will undergo training in relation to licensing legislation and dealing with incidents of disorder. The police request that all training is documented and given to all staff concerned in the sale of alcohol. The training should take place every 4-6 months.
4. When premises are being used for external promoted events then the City Safe and events office at Bootle Street Police Station must be notified at least 28 days prior to the event taking place in order that a risk assessment be carried out in relation to any such event.
5. A documented dispersal policy.
6. A documented policy in relation to the outside smoking area.
7. When door staff are employed a written record shall be kept on the premises by the Designated Premises Supervisor of every person employed on the premises as a door supervisor in a register kept for that purpose. That record shall contain the following details:-
  - (i) the door supervisor's name, date of birth and home address;
  - (ii) his/her Security Industry Authority licence number;
  - (iii) the time and date he/she starts and finishes duty;
  - (iv) the time of any breaks taken whilst on duty;
  - (v) each entry shall be signed by the door supervisor.That register shall be available for inspection on demand by an Authorised Officer of the Council, the Security Industry Authority or a Police Constable.
8. The external seating area will be clearly defined with a physical structure to ensure customers do not stray beyond the permitted area with alcohol.
9. A member of staff will be designated to monitor the outside drinking area when it is in use.

### Annex 4 – Plans

See attached